

NATIONAL INSTITUTE OF FIRE & SAFETY ENGINEERING, UNA (H.P)

Registered office: Village Lal Singi, 1st Floor Madhusudan Tower, opp. Honda
Showroom, Una-Amb Highway, Tehsil & District Una (H.P)- 174303

(Registered under Ministry of MSME, Govt. of India)

(ISO 9001:2015 Certified)

Associated Members of National Safety Council and Fire Security Association of India.

Collaborated with NIFSE and NCFSE Nagpur (M.H)

Contact: +91-7807890271, 7832990271

Website: www.nifseuna.com

E-mail: info@nifseuna.com,

ADMISSION FORM

Instructions:

1. Form should be filled in capital letters in English language with blue ink only by the applicant.
2. Incomplete application will be rejected without any further communication.

NAME _____

GENDER Male Female Other

DATE OF BIRTH _____ (DD-MM-YYYY)

FATHER'S NAME _____

MOTHER'S NAME _____

NATIONALITY _____

PASSPORT NO. _____ VALID UPTO _____

SOCIAL CATEGORY: GENERAL / OBC / SC / ST

E-MAIL _____

PERMANENT ADDRESS _____

Affixed Passport
size photo

Applicant's Sign

Sign. Of Applicant _____

City _____ State _____ Mob. No. _____

MAILING ADDRESS IF NOT SAME ABOVE _____

City _____ State _____ Mob. No. _____

Applied Course _____

Session _____

Date of Admission _____ Course Stream _____

Total fee of course _____ Mode of payment _____

Admission fee _____ Remaining fee _____

Academic Details (enclosed duly attested true photocopies of the originals)

Name of Examinations	Passed Year	Name of the University / Institution / Board

Sign. Of Applicant _____

Terms & Conditions

- 1) To apply for any of the course i.e. mentioned on our website “www.nifseuna.com”, fill up the admission form available at our offices or attached with received enquiry e-mail in your own hand writing.
- 2) The admission will be on basis of require past qualification passed and eligibility of the course.
- 3) The available seats are limited and will be filled in first come, first serve basis.
- 4) The fee can be paid through Cheque or NEFT in favour of National Institute of Fire & Safety Engineering, Una. (H.P)
- 5) Incomplete form will be rejected. It is compulsory to attach photocopy of require mark sheets and six recent passport size photographs of student and each photograph of parents/guardian with the admission form.
- 6) It is compulsory to provide correct details of Parents. The result of tests or any other information by the institute will be sent via SMS.
- 7) Any change of address or telephone number should be notified in writing to the office within 10 days.
- 8) Mobile phone/I-pod is not allowed in the class. If at all student carries mobile phone in the class, then it should be kept switched off. The Institute is not responsible for any loss/theft of any personal belongings in the Institute.
- 9) A student, who is late by more than 10 minutes for classes/tests, will not be allowed to enter the classroom and fine will be imposes which will be 50/- Rs. If any student takes un-approved leave, it will be fined of 150/-Rs. and he/she takes more than three days, it may be cancellation of his/her enrollment. This rule is applicable only for regular students.
- 10) The student needs to submit their job letter or appointment letter to take admission in correspondence course. A student who has taken admission in correspondence stream, he or she will not be allowed for regular classes. He or she can take one class in week and self study will be must for him or her.
- 11) In case of lost/misplaced study material, study can obtain duplicate set of book(s) against payment of Rs. 1500/- per set.
- 12) Any book will be issued for three day by library as per student request, it will be returned to our faculty. In case of lost/misplaced, the MRP of book and order expenses will be covered by student within next two days. If student doesn't return after above mentioned days then same conditions will be applicable or fine 50/- per days till return the issued book.
- 13) In case of any mishap because of reasons beyond control or any natural calamity of any type (earthquake, floods, fire, electric short circuit etc) occurs in the premises of institute building, the institute shall not be responsible in any manner whatsoever.

Sign. Of Applicant _____

- 14) If any student does not pay the fee on the due date which is 4th of the month or is defaulter in the fee payment, he/she shall be stopped from attending the classes. It is therefore, in the interest of the parents & students that they should deposit the fee on the due dates mentioned. Total fee of course should be completed before 4th February in July to June session and 4th August in January to December session,
- 15) If student name is struck-off due to non-payment of pending fee in installment for every month from the due date i.e. 4th day of month, the student shall have to pay Rs. 1000/- for re-admission.
- 16) In case of correction in the name on printed certificate will be chargeable under Rs. 1000/-
- 17) NIFSE Una (H.P) authorized regional center of NIFSE and NCFSE Nagpur, reserves its right to make any alteration in its programs/venue /timing and days of classes without any prior notice to anybody. The decision of the Director/Authorized person will be final & binding on the students & the parents.
- 18) If the teachers feel that the student is not working hard, creating indiscipline in the Institute, irregular in attendance, not responding properly, student may be expelled from the Institute. The decision of the Director/Authorized Person in this regard will be final and binding on the student/parent. No fee or part of the fee will be refunded in such cases.
- 19) After depositing money towards registration, if a student due to any reason whatsoever wants to take his/her money back after the admission, the Institute will not refund or adjust the money deposited towards Registration fee/Admission fee.
- 20) The regular student needs to get more than 80% attendance in class during study. If he/she doesn't get more than mentioned attendance score then he/she may be restricted to give exam and practical attachment training.
- 21) In case if any student and their parent/guardian misbehaves with any staff member of the institute, the student can be rusticated from the Institute. The decision of the Director/Authorized Person in this regard will be final and binding on the student/parent/guardian. No fee or part of the fee will be refunded in such cases.
- 22) During practical attachment of enrolled regular students at fire station and another place i.e industrial training and visit etc, the food, travelling accommodation expenses etc. will be covered by student.
- 23) The examination center will be given by Head office of Nagpur (Maharashtra).
- 24) In case of any dispute, the decision of the Managing Director/Authorized Person, of institute is final and binding on all faculty members, students & business associates. All disputes are subject to jurisdiction of competent court.

Place:

Date:

Sign. Of Applicant _____

DECLARATION BY THE APPLICANT

I hereby declare that aforementioned information and enclosed documents above are true and complete to the best of my knowledge and belief. I shall submit any other document(s) that may be required by the institute in future. I also agree that the institution is empowered to cancel my admission, forego the fee deposited and also the claim for admission, if any information furnished by me is found to be incorrect, misleading or counterfeited. I further declare that the attested photocopies of the certificates submitted by me at the time of admission are the true copies of the originals.

I am aware of the fact the courses I desire to join is autonomous course run by NIFSE Nagpur and NCFSE Nagpur.

I also declare that after paying the fee installments no refund will be asked. During pursuing Training / Course / Hostel accommodation any misleading / Accidents / anything happens to me physically / mentally, institute will not be responsible.

Place:

Date:

Signature of the Applicant

Sign. Of Applicant _____